

Town of Southport
Attn: Carolyn Renko
1139 Pennsylvania Avenue
Elmira, NY 14904
PH: 607-734-1548 FX: 607-737-5267

Sealed Bids will be received at the Town Clerk's Office, Town of Southport, 1139 Pennsylvania Avenue, Elmira, NY 14904 until **July 7, 2023**. The bids will then be publicly opened and read aloud in the Town Office at 2:00 PM. BIDS SHALL BE SUBMITTED IN A SEALED ENVELOPE ENTITLED:

Elmer Goodwin Park Lighting Improvements – 2023

The project includes, the supply of the following elements:

- **(22) Solar Light Fixtures, Poles and Appurtenances**
- **(22) Pre-cast Concrete Pole Bases**

Please note that this is a procurement bid only and that Town forces will perform installation. A basis of design specification has been provided and substitutions will be allowed with Engineer approved substitutions before bid opening.

EACH BID SHALL BE ACCOMPANIED BY A DEPOSIT IN THE AMOUNT OF: **Five Percent (5%) of the Total Gross Sum Bid** in the form of a Bid Bond. Cash will not be accepted as a deposit. Bid deposits of all unsuccessful bidders shall be returned promptly upon execution of the contract with the successful bidder.

The Issuing Office for the Bidding Documents is Fagan Engineers & Land Surveyors, PC, 113 East Chemung Place, Elmira, NY 14904. Bidding Documents may be obtained on or after **June 19, 2023** by one of the following methods:

- Bidding Documents may be viewed online by registering (provide a contact name and e-mail) with the Issuing Office at **Bidding@FaganEngineers.com**. Following registration, a link will be sent to download complete sets of Bidding Documents the Issuing Office's website as "zipped" portable document format (PDF) files. There are no fees or charges associated with downloading the Bidding Documents. **Note: registering with the Issuing Office is mandatory to assure notice of any Addendums.**
- Printed Bidding Documents may be picked up from the Issuing Office by the prospective Bidder. A payment of \$50.00, in the form of a check or money order made payable to Fagan Engineers & Land Surveyors, PC, is required for each set of documents. Cash is not accepted. The payment will be refunded by the Issuing Office, if the bid documents are returned in good condition within thirty (30) days of the bid opening.
- Printed Bidding Documents may be shipped by the Issuing Office for a separate non-refundable payment of \$50.00. Upon Issuing Office's receipt of two separate payments (\$50.00 document refundable fee and \$50 non-refundable shipping fee), printed Bidding Documents will be sent via next day delivery service through the U.S. Postal Service.
- If the prospective Bidder provides a customer number for a specified delivery company (such as Fed Ex, or UPS), then upon receipt of the \$50.00 document fee the Issuing Office will deliver the printed Bidding Documents via the shipping method selected by the prospective Bidder (shipping charges billed to the prospective Bidder's account).

Please take notice:

- Bids received via facsimile or electronically **will not be considered**.
- Bids must be made upon and in accordance with the bid documents including bid form supplements.
- Bids must be submitted in **duplicate** (one original and one exact copy).
- Bidders shall submit proof of qualifications to perform the Work, refer to the bid form supplements.
- The Town of Southport reserves the right to accept or reject any and all bids submitted and to waive any informality.
- All questions and substitution requests shall be directed **in writing by June 30, 2023** to Fagan Engineers & Land Surveyors, 113 East Chemung Place, Elmira, NY 14904, Cameron Heggie; E-Mail: Cam.Heggie@FaganEngineers.com; Phone: (607) 734-2165, ext. 242.
- Engineer will transmit to all prospective and registered Bidders of record such addenda as Engineer considers necessary in response to questions arising during the pre-bid period. Oral statements may not be relied upon and will not be binding or legally effective.

The Town of Southport is an Equal Opportunity Employer and encourages all minorities to submit bids.

TOWN OF SOUTHPORT, NY

CAROLYN RENKO, TOWN CLERK

Dated: June 16, 2023