

Organization Meeting

January 2, 2008

Minutes of the 2008 Organization Meeting of the Town Board of the Town of Southport held at the Southport Town Hall, 1139 Pennsylvania Avenue on January 2, 2008.

Members Present: CouncilMembers Etta Kay Dewey, Glenn Gunderman, Joe Roman, Kathleen Szerszen

Member Absent: Supervisor David J. Sheen

Other Town Officials Present: Attorney Steven Barnstead, Town Highway Superintendent David Bachman, Code Enforcement Officer Peter Rocchi, Assessor Bruce Stanko, Deputy Town Clerk Debbie Miller, Town Clerk Carolyn Renko

The meeting was called to order by the Deputy Supervisor at 4:00 P.M. EST, followed by the Pledge of Allegiance to the Flag of the United States of America.

Moment of Silence: Council Member Kathleen Szerszen

RESOLUTION NO. 1-2008

ELECTING SUPERVISOR CHAIRMAN OF TOWN BOARD

Resolution by: Roman
Seconded by: Dewey

RESOLVED, that the Supervisor David J. Sheen be and he hereby is elected Chairman of the Town Board of the Town of Southport for fiscal year 2008.

AYES: Dewey, Gunderman, Roman Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 2-2008

CERTIFYING SUPERVISOR AS FISCAL OFFICER

Resolution by: Gunderman
Seconded by: Dewey

RESOLVED, that Supervisor David Sheen be and he hereby is certified as the Fiscal Officer of the Town of Southport and is authorized to sign all checks and fiscal papers.

AYES: Dewey, Gunderman, Roman Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 3-2008

DESIGNATING OFFICIAL NEWSPAPER

Resolution by: Dewey
Seconded by: Roman

RESOLVED, that pursuant to Section 64, Subdivision 11, of the Town Law, as amended, that the ELMIRA STAR-GAZETTE be and hereby is designated as the official newspaper of the Town of Southport, Chemung County, New York.

AYES: Dewey, Gunderman, Roman Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 4-2008

FIXING TIME AND PLACE FOR TOWN BOARD MEETING

Resolution by: Gunderman
Seconded by: Roman

RESOLVED, that pursuant to Section 62 of the Town Law, as amended, the regular monthly meeting of the Town Board of the Town of Southport shall be held on the second Tuesday of each month at 7:00 P.M. EST or EDT, whichever time is in effect, at the Town Hall, 1139 Pennsylvania Avenue, Chemung County, New

York, unless by resolution a different time or place be designated for the holding of such regular meeting, and be it further

RESOLVED, that the fourth Tuesday of each and every month is hereby established as a second monthly meeting for the purpose of transacting such business which cannot be held over until the next regularly scheduled monthly meeting; and the Supervisor be and he hereby is directed to give the Town Board Members as much advance notice as possible for the matters which shall come on to be heard at such second monthly meeting, reserving however, the rights of all members to have special Town Board meetings called pursuant to the provisions of Section 62 of the Town Law, as amended.

AYES: Dewey, Gunderman, Roman Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 5-2008

DESIGNATING OFFICIAL DEPOSITORIES FOR TOWN FUNDS

Resolution by: Gunderman
Seconded by: Dewey

RESOLVED, that pursuant to Section 64(1) of the Town Law and all other statutes, rules and regulations made and provided therefor, the following financial institutions be and the same hereby are designated as official depositories for the following Town funds:

J.P. Morgan Chase Bank	General Fund Light Fund Fire Fund Senior Citizens' Repair Fund FEMA Temporary Investments Receiver of Taxes Checking Receiver of Taxes Savings
Chemung Canal Trust Company	Trust & Agency Fund Community Development Highway Fund Town Clerk Town Justices Code Enforcement Officer Cemetery

	Temporary Investments
HSBC	Temporary Investments
MBIA	Municipal Investors Temporary Investments
M&T Bank	Temporary Investments
Community Bank NA	Temporary Investments

and be it further

RESOLVED, that pursuant to Section 64(1) of the Town Law and all other statutes, rules and regulations made and provided therefor, Chemung Canal Trust Company, J. P. Morgan Chase Manhattan Bank, and HSBC be and the same hereby are designated as official depositories for the purpose of making temporary investments of Town funds, and be it further

RESOLVED, that there shall be no such funds so deposited or investments made until such time as there shall have been an Undertaking and Collateral Agreement entered into between the Town of Southport and said banks as required by Section 64(1) of the Town Law as amended, together with all other statutes relative thereto, and which shall come on for the approval by this Town Board before any of the said funds are so deposited.

AYES: Dewey, Gunderman, Roman Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 6-2008

ESTABLISHING PETTY CASH FUNDS

Resolution by: Roman
Seconded by: Gunderman

RESOLVED, that pursuant to Section 64, Subdivision 1-a, of the Town Law, as amended, there be and there hereby is established a petty cash fund for the Town Clerk for payment in advance of audit for proper itemized and certified bills for materials, supplies and other office expenses furnished to such office for the conduct of affairs of such office and upon terms calling for payment upon delivery of materials and supplies, said petty cash fund not to exceed the sum of ONE HUNDRED DOLLARS (\$100.00), and be it further

RESOLVED, that pursuant to Section 64, Subdivision 1-a, of the Town Law, as amended, that there be and hereby is established a petty cash fund for the Receiver of Taxes for the conduct of the affairs of such office, such petty cash fund not to exceed the sum of ONE HUNDRED DOLLARS (\$100.00), and be it further

RESOLVED, that pursuant to Section 64, Subdivision 1-a, of the Town Law as amended, there be and hereby is established a petty cash fund for the Code Enforcement Officer for payment in advance of audit for proper itemized and certified bills for materials, supplies and other office expenses furnished to such office for the conduct of affairs and upon terms calling for payment upon delivery of materials and supplies, such petty cash fund not to exceed the sum of ONE HUNDRED DOLLARS (\$100.00), and be it further

RESOLVED, that pursuant to Section 64, Subdivision 1-a, of the Town Law, as amended, there be and hereby is established a petty cash fund for the Supervisor for payment in advance of audit for proper itemized and certified bills for materials, supplies and other office expenses furnished to such office for the conduct of affairs and upon terms calling for payment upon delivery of materials and supplies, such petty cash fund not to exceed the sum of ONE HUNDRED DOLLARS (\$100.00), and be it further

RESOLVED, that pursuant to Section 64, Subdivision 1-a, of the Town Law, as amended, there be and hereby is established a petty cash fund for the Town Justices for payment in advance of audit for proper itemized and certified bills for materials, supplies and other office expenses furnished to such office for the conduct of affairs and upon terms calling for payment upon delivery of materials and supplies, such petty cash fund not to exceed the sum of ONE HUNDRED DOLLARS (\$100.00), and be it further

RESOLVED, that pursuant to Section 64, Subdivision 1-a, of the Town Law, as amended, there be and hereby is established a petty cash fund for the Recreation Director for payment in advance of audit for proper itemized and certified bills for materials, supplies and other office expenses furnished to such office for the conduct of affairs and upon terms calling for payment upon delivery of materials and supplies, such petty cash fund not to exceed the sum of ONE HUNDRED DOLLARS (\$100.00).

AYES: Dewey, Gunderman, Roman Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 7-2008

FIXING MILEAGE ALLOWANCE

Resolution by: Roman
Seconded by: Gunderman

RESOLVED, that pursuant to Section 102, Subdivision 1, of the Town Law, as amended, all officials and Town employees, while on official Town business shall be allowed mileage at the rate of FIFTYAND ONE-HALF CENTS (\$.50.5) per mile in lieu of the actual and necessary expense for the year 2008.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 8-2008

AUTHORIZING APPOINTMENT OF CHAPLAIN AND
TOWN HISTORIAN

Resolution by: Gunderman
Seconded by: Roman

RESOLVED, that the Supervisor be and he hereby is authorized to appoint Reverend Horace H. Stoddard as Chaplain for the year 2008, and be it further

RESOLVED, that this Town Board hereby appoints J. Kelsey Jones as Town Historian for the year 2008.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 9-2008

AUTHORIZING APPOINTMENT OF BINGO INSPECTOR
AND GAMES OF CHANCE INSPECTOR AND FIXING SALARY

Resolution by: Gunderman
Seconded by: Dewey

RESOLVED, that pursuant to Article 14-H of the General Municipal Law, Rosemary Davies be and she hereby is appointed as Inspector to assist and enforce the provisions of said Article and the Bingo Ordinance of the Town of Southport, and be it further

RESOLVED, that pursuant to Article 9-A of the General Municipal Law, Rosemary Davies be and she hereby is appointed as an agent of the Police Department of the Town of Southport for the purpose of assisting and enforcing the provisions of said Article and the Games of Chance Ordinance of the Town of Southport, and be it further

RESOLVED, that the Inspector shall receive \$25.00 for each inspection so made.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 10-2008

APPOINTING TOWN CLERK AS RECEIVER OF TAXES AND ASSESSMENTS

Resolution by: Roman
Seconded by: Dewey

WHEREAS, the Town Board of the Town of Southport did on the 14th day of March 1961, duly adopt a resolution, subject to a permissive referendum, determining that the office of the Receiver of Taxes and Assessments shall be an appointive office in the Town of Southport, and that the Town Board may appoint the Town Clerk of the Town of Southport as Receiver of Taxes and Assessments,

NOW THEREFORE BE IT RESOLVED, that this Town Board hereby appoints the Town Clerk as the Receiver of Taxes and Assessments in the Town of Southport, and be it further

RESOLVED, that such Receiver of Taxes and Assessments is hereby directed to deposit all funds so collected in JP Morgan Chase Bank, NA, an official depository heretofore designated, in checking and savings accounts entitled TOWN OF SOUTHPORT RECEIVER OF TAXES, and be it further

RESOLVED, that such Town Clerk shall thereafter disperse such funds as provided by law.

AYES: Dewey, Gunderman, Roman Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 11-2008

AUTHORIZING APPOINTMENT OF DEPUTIES BY TOWN CLERK

Resolution by: Gunderman
Seconded by: Szerszen

WHEREAS, the Town Clerk has advised this Town board that it will be necessary for the Town Clerk to have three (3) Deputy Town Clerks to assist her from time to time throughout the year 2008 in the performance of her duties as Town Clerk,

NOW THEREFORE BE IT RESOLVED, that upon the appointment of such deputies by the Town Clerk, or the appointment of any deputies thereafter by the Town Clerk, or the appointment of any deputy heretofore appointed, the Town Clerk shall immediately advise the Town Supervisor of the name or names of such deputies so appointed, and be it further

RESOLVED, that after such appointment or appointments, the said deputies shall file the necessary oath of office and furnish a good and sufficient undertaking as provided by the Town Board and the laws made and provided therefore, and be it further

RESOLVED, that the Town Clerk shall designate one such Deputy Town Clerk for the year 2008 to conduct the affairs of her office during her absence therefrom, to act generally for and in place of the Town Clerk, and be it further

RESOLVED, that nothing contained in this resolution shall prohibit or limit the Town Clerk in the performance of her duties in appointing Deputy Town Clerks as provided in Section 30, Subdivision 10, of the Town Law, as amended.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 12-2008

AUTHORIZING APPOINTMENT OF DEPUTY CLERK AS
DEPUTY RECEIVER OF TAXES AND ASSESSMENTS

Resolution by: Dewey
Seconded by: Gunderman

RESOLVED, that the Receiver of Taxes and Assessments is hereby authorized to appoint one Deputy Clerk as Deputy Receiver of Taxes and Assessments as provided by law.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 13-2008

SETTING PAY FOR TEMPORARY CLERICAL HELP

Resolution by: Roman
Seconded by: Dewey

RESOLVED, that the Supervisor be and he hereby is authorized to hire a general office assistant to supplement whenever necessary in the offices of the Town Hall and compensation for such office assistant shall be set from the current minimum per hour wage to \$10.00 to \$15.00 per hour at the discretion of the Supervisor.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 14-2008

AUTHORIZING APPOINTMENT OF DEPUTY SUPERINTENDENT OF
HIGHWAYS

Resolution by: Roman
Seconded by: Dewey

RESOLVED, that pursuant to Resolution No. 33 duly adopted on January 3, 1967, establishing the office of Deputy Highway Superintendent, the Town Superintendent of Highways be and he hereby is directed to appoint such Deputy Superintendent of Highways to act generally for and in place of the Highway Superintendent, and be it further

RESOLVED, that upon the Highway Superintendent's failure to so appoint such Deputy within five (5) days after a vacancy occurs in such office, the Town Board shall cause such appointment to be made, and be it further

RESOLVED, that such officer shall perform such duties as directed in Resolution No. 33 duly adopted on January 3, 1967, and as provided by law and that said Deputy Highway Superintendent shall act generally for and in place of the Highway Superintendent with no limitations.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 15-2008

FIXING PAY FOR TOWN OFFICERS AND EMPLOYEES

Resolution by: Gunderman
Seconded by: Dewey

RESOLVED, that the Town Board of the Town of Southport does hereby fix the salaries of the following Town Officers and Town Employees for the year 2008 at the amount respectively stated, and that such salaries shall be payable at the times respectively specified as follows:

<u>Office</u>	<u>Official</u>	<u>Pay</u>	<u>Time</u>
Supervisor	David J. Sheen	\$28,708.16	biweekly
Deputy Supervisor	Kathleen Szerszen	\$ 1,464.72	quarterly
Council Member	Kathleen Szerszen	\$ 8,115.12	biweekly
Council Member	Etta Kay Dewey	\$ 8,115.12	biweekly
Council Member	Joseph Roman	\$ 8,115.12	biweekly
Council Member	Glenn Gunderman	\$ 8,115.12	biweekly
Town Clerk	Carolyn A. Renko	\$42,000.00	biweekly
Deputy Town Clerk	Deborah K. Miller	\$31,466.50	biweekly
Deputy Town Clerk	Karen Bachman	\$26,672.88	biweekly
Deputy Town Clerk	Melissa Merritt	\$13,000.00	biweekly
Town Justice	Joseph W. Holly	\$22,767.42	biweekly

Town Justice	John L. Taft	\$22,767.42	biweekly
Court Clerk, P.T.	Mary DeSocio	\$13,657.80	biweekly
Court Clerk,	Jill Manchester	\$25,000.00	biweekly
Assessor's Aide	Janet Bierline	\$31,500.00	biweekly
Code Enf/Officer	Pete Rocchi	\$37,314.00	biweekly
Permit Clerk	Patricia Minotti	\$30,261.40	biweekly
Highway Superintendent	David L. Bachman	\$49,730.46	biweekly
Deputy Highway Super.	Arthur Kerr	\$ 2,121.80	quarterly
School Traffic Officers		\$ 7,418.06	biweekly
School Traffic Officer-Leland St.		\$ 8,721.96	biweekly
Alternate School Traffic		\$ 28.53/day	biweekly
Alternate School Traffic Officer - Leland St.		\$ 33.55/day	biweekly
School TO hired after 01/01/08		\$5,566.60	biweekly
School TO Leland St. hired after 01/01/08		\$6,866.60	biweekly
STO Sub hired after		\$ 21.41	biweekly
STO Sub Leland St. hired after 01/01/08		\$ 26.44	biweekly
Lead Crossing Guard		\$ 15.00	biweekly
Town Historian	J. Kelsey Jones	\$ 3,000.00	quarterly
Director of Recreation	Daniel M. Drake	\$44,829.72	biweekly
Recreation Attendant	Patricia A. Bruner	\$26,967.46	biweekly
Budget Officer	David J. Sheen	\$ 3,000.00	yearly

AYES: Dewey, Gunderman, Roman, Szerszen
 NOES: None
 ABSENT: Sheen
 CARRIED.

RESOLUTION NO. 16-2008

FIXING PAY FOR HIGHWAY EMPLOYEES

Resolution by: Dewey
 Seconded by: Roman

RESOLVED, that the following rates of pay be established for employees of the Highway Department for the year 2008 at the amount respectively stated, and that such salaries shall be payable at the times respectively specified as follows:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Time</u>
Arthur J. Kerr	Garage Mechanic	\$22.01/hr.	biweekly
Randy A. Nickerson	Equipment Operator #1	\$20.79/hr.	biweekly
Robert C. Smith	Equipment Operator #1	\$20.79/hr.	biweekly
John D. Gleckner, Sr.	Equipment Operator #2	\$20.14/hr.	biweekly
William L. Gill	Equipment Operator #2	\$20.14/hr.	biweekly
Tommy S. Mackowiak	Equipment Operator #2	\$20.14/hr.	biweekly

Russell Tobey	Equipment Operator #2	\$20.14/hr.	biweekly
Michael D. Reese	Equipment Operator #2	\$20.14/hr.	biweekly
Richard Nickerson	Equipment Operator #2	\$20.14/hr.	biweekly
Mark Cicora, Sr.	Maintenance Mechanic	\$20.14/hr.	biweekly
Andrew Rohr	Equipment Operator #2	\$13.52/hr.	biweekly
Aaron Smith	Equipment Operator #2	\$13.52/hr.	biweekly

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 17-2008

PROVIDING COMPENSATION FOR MEMBERS OF PLANNING BOARD AND BOARD OF APPEALS

Resolution by: Gunderman
Seconded by: Roman

RESOLVED, that pursuant to Section 271 of the Town Law, as amended, each Planning Board member with the exception of the Chairman and Vice Chairman, shall receive compensation in the amount of THIRTY-FIVE DOLLARS (\$35.00) for each meeting of the Planning Board which such member attends whether the same shall be a regular or special meeting duly called. Such compensation shall be paid only upon due presentation of a verified claim form upon which shall be endorsed the approval of the Chairman or Vice Chairman of the Planning Board, and which shall thereafter come on for audit and payment semiannually pursuant to Local Law #2 of 1989, and be it further

RESOLVED, that the Chairman of the Planning Board shall receive compensation in the amount of FORTY-FIVE DOLLARS (\$45.00) for each meeting of the Planning Board which such Chairman attends whether the same shall be a regular or special meeting duly called, and that such compensation shall be paid only upon due presentation of a verified claim form upon which shall be endorsed the approval of the Chairman or the Vice Chairman of the Planning Board, and which shall thereafter come on for audit and payment semiannually pursuant to Local Law #2 of 1989, and be it further

RESOLVED, that the Vice Chairman of the Planning Board shall receive compensation in the amount of FORTY DOLLARS (\$40.00) for each meeting of the Planning Board which such Vice Chairman attends whether the same shall be a regular or special meeting duly called, and that such compensation shall be paid only upon due presentation of a verified claim form upon which shall be endorsed by the approval of the Chairman or the Vice Chairman of the Planning Board, and

which shall thereafter come on for audit and payment semiannually pursuant to Local Law #2 of 1989, and be it further

RESOLVED, that pursuant to Section 267 of the Town Law, as amended, each Board of Appeals member shall receive compensation in the amount of THIRTY-FIVE DOLLARS (\$35.00) for each meeting of the Board of Appeals duly called which such member attends. Such compensation shall be paid only upon due presentation of a verified claim form upon which there shall be endorsed the approval of the Chairman or Vice Chairman of the Board of Appeals and which shall thereafter come on for audit and payment semiannually pursuant to Local Law #2 of 1989, and be it further

RESOLVED, that the Chairman of the Board of Appeals shall receive additional compensation in the amount of FORTY-FIVE DOLLARS (\$45.00) per meeting heretofore provided, and that such additional compensation shall be paid upon due presentation of a duly verified claim form upon which there shall be endorsed the approval of the Chairman or Vice Chairman of the Board of Appeals and which shall thereafter come on for audit and payment semiannually pursuant to Local Law #2 of 1989, and be it further

RESOLVED, that the Vice Chairman of the Board of Appeals shall receive additional compensation in the amount of FORTY DOLLARS (\$40.00) per meeting heretofore provided, and that such additional compensation shall be paid upon due presentation of a duly verified claim form upon which there shall be endorsed the approval of the Chairman or Vice Chairman of the Board of Appeals and which shall thereafter come on for audit and payment semiannually pursuant to Local Law #2 of 1989, and be it further

RESOLVED, that all such compensation heretofore authorized to be paid shall not exceed in all the budgetary appropriations heretofore made at the time of the annual approval of the budget for the fiscal year beginning January 1, 2008.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 18-2008

SETTING SALARIES FOR SECRETARIES TO PLANNING BOARD, BOARD
OF APPEALS, BOARD OF ASSESSMENT REVIEW AND CEMETERY
COMMISSION

Resolution by: Roman
Seconded by: Dewey

RESOLVED, that the Planning Board, Board of Appeals, Board of Assessment Review and Cemetery Commission be and they hereby are authorized to employ a secretary or clerical assistant, which secretary or clerical assistant for the Planning Board and Board of Appeals shall be compensated at the rate of NINETY DOLLARS (\$90.00) and the Secretary to the Cemetery Commission shall be compensated at the rate of SIXTY-FIVE DOLLARS (\$65.00) and the Secretary to Board of Assessment Review shall be compensated ONE HUNDRED DOLLARS (\$100.00) for each and every regular, adjourned, or special meeting of the respective body, which is to be paid from budgetary appropriations as established by the Town Board, and that the Supervisor is directed to make payment therefore upon receiving a warrant which shall have marked thereon the approval of the appropriate Chairman of such Board or Commission.

AYES: Dewey, Gunderman, Roman Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 19-2008

SETTING SALARIES FOR MEMBERS OF THE BOARD OF ASSESSMENT
REVIEW

Resolution by: Roman
Seconded by: Dewey

RESOLVED, that pursuant to Section 1524(a) of the Real Property Tax Law, as amended, this Town Board hereby establishes the salaries of the members of the Board of Assessment Review to be at the rate of ONE HUNDRED DOLLARS (\$100.00) per day for the duties to be performed on Grievance Day, as established by law, and FORTY DOLLARS (\$40.00) per day or fraction of a day for duties performed by members of such Board of Assessment Review if it is found that the duties to be performed by such Board cannot be completed on Grievance Day as established by law.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 20-2008

AUTHORIZING PURCHASES BY HIGHWAY SUPERINTENDENT

Resolution by: Gunderman
Seconded by: Dewey

RESOLVED, that the Highway Superintendent be and he hereby is authorized and directed to make any necessary purchases of tools, small equipment and implements not to exceed the sum of TWENTY-FIVE HUNDRED DOLLARS (\$2,500.00) accumulative total per year without prior authorization of the Town Board.

AYES: Dewey, Gunderman, Roman Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 21-2008

ESTABLISHING HOLIDAYS FOR CERTAIN TOWN EMPLOYEES

Resolution by: Roman
Seconded by: Dewey

WHEREAS, Section 92 of the General Municipal Law, as amended, authorizes the governing board of a Town to establish with pay, vacations, sick leaves and leaves of absences to the Officers or Employees of the Town and to adopt rules and regulations in relation thereto, and

WHEREAS, the Town Board of the Town of Southport has determined that it is in the best interest of the Town to establish Holidays for the calendar year 2008 for all full-time permanent Employees that are not covered by a contract,

NOW THEREFORE BE IT RESOLVED, that the Town Board of the Town of Southport does hereby grant with pay to its full time permanent Employees who are not covered by a written contract the following Holidays:

New Years Day	Columbus Day
Martin Luther King's Birthday	Veterans' Day
Presidents' Day (3 day weekend)	Thanksgiving Day
Good Friday	Friday immediately following
Memorial Day	Thanksgiving
4th of July	Christmas Day

Labor Day

Day after Christmas

and be it further,

RESOLVED, that the Town Board of the Town of Southport does also grant to each full time permanent Employee three additional Holidays which shall be commonly known as "Roving Holidays" and another day which shall be the Employee's birthday, the date for the observance of any one of these holidays to be chosen by the Employee upon the condition that the Employee shall first give at least (5) days advance notice to the Employee's Supervisor who shall reserve the right, in the Supervisor's sole discretion, to deny such request if, in the Supervisor's opinion, an emergency exists or work loads are such that the Supervisor cannot approve the request for the Employee's absence without interfering with the conduct of the department in which the Employee works.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 22-2008

DIRECTING HIGHWAY SUPERINTENDENT TO PREPARE HIGHWAY
AGREEMENT

Resolution by: Gunderman
Seconded by: Roman

WHEREAS, the Town Board of the Town of Southport is considering the expenditure of Town funds for the repair and improvement of highways within the Town,

NOW THEREFORE BE IT RESOLVED, that David L. Bachman, Highway Superintendent, be and he hereby is directed and authorized to prepare a proposed Agreement for the expenditure of such funds for the repair and improvement of Town highways, and be it further,

RESOLVED, that said proposed Agreement is to be reviewed by the Town Board prior to execution.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 23-2008

APPROVING THE CONTINUITY OF GOVERNMENT IN THE EVENT OF
DISASTER

Resolution by: Gunderman
Seconded by: Dewey

RESOLVED, by the Town Board of the Town of Southport, County of Chemung and State of New York, pursuant to Section 24, Article 2B, of the Executive Law of the State of New York, as amended, that the following elected officials in order as stated:

David J. Sheen	Supervisor
Kathleen Szerszen	Deputy Supervisor
Glenn Gunderman	Council Member
Etta K. Dewey	Council Member
Joseph Roman	Council Member
Carolyn A. Renko	Town Clerk
David L. Bachman	Highway Superintendent

be and they hereby are authorized to declare an emergency and disaster area in the event of a disaster in the Town of Southport for and in behalf of the Town of Southport, a public entity established under the laws of the State of New York.

AYES: Dewey, Gunderman, Roman Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 24-2008

AMENDING LOCAL EMERGENCY PLAN FOR THE TOWN OF SOUTHPORT

Resolution by: Gunderman
Seconded by: Dewey

WHEREAS, the Town Board of the Town of Southport and the officials of the fire departments located within the Town of Southport have adopted a local emergency plan to be followed in the event of a disaster within the Town of Southport, and

WHEREAS, that local emergency plan must be amended and updated to reflect changes which have occurred within the Town of Southport,

NOW THEREFORE BE IT RESOLVED, that the Town Board amends the local emergency plan of the Town of Southport to reflect changes in personnel employed by the Town of Southport for the year 2008, and be it further

RESOLVED, that the Town Clerk of the Town of Southport is hereby authorized and directed to make the appropriate personnel changes in the local emergency plan and to notify the appropriate governmental agencies and legal bodies.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 25-2008

AUTHORIZING SUPERVISOR TO APPOINT A DEPUTY SUPERVISOR

Resolution by: Dewey
Seconded by: Gunderman

RESOLVED, that the Supervisor be and he hereby is authorized to designate a Deputy Supervisor for the year 2008 to conduct the affairs of his office during his absence therefrom and is granted the power to act generally for and in place of the Supervisor, with no limitation, and be it further

RESOLVED, that the Deputy Supervisor is hereby authorized to act generally for and in place of the Supervisor.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 26-2008

AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT
WITH AN ATTORNEY FOR THE TOWN

Motion by: Dewey
Seconded by: Gunderman

RESOLVED, that the Supervisor of the Town of Southport hereby is authorized to enter into an agreement with Attorney Steven W. Barnstead, to serve

as Attorney for the Town of Southport in an advisory capacity to the Town Board, the Town Planning Board, the Town Zoning Board of Appeals, and such other Boards and/or Commissions as requested by the Supervisor, prepare associated resolutions, provide legal opinion upon request, and provide such other and further legal services as the various Boards and/or Commissions of the Town of Southport may require from time to time, and be it further

RESOLVED, that this agreement shall run from January 1, 2008, through December 31, 2008, and be it further resolved

RESOLVED, that the Town Board agrees to compensate Attorney Steven W. Barnstead in the amount of TWENTY-FOUR THOUSAND SEVEN HUNDRED THIRTY-TWO DOLLARS AND THIRTY-SIX CENTS (\$24,732.36) payable in monthly installments and at an amount to be prorated for any partial month serviced, and that said compensation shall be issued in monthly checks payable to Steven W. Barnstead.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

2008 APPOINTMENTS

Motion was made by Council Member Dewey, seconded by Council Member Gunderman, that the following appointments for the Year 2008 be so ratified:

By Supervisor:

Deputy Supervisor	Kathleen Szerszen
Bingo & Games of Chance Inspector	Rose M. Davies
Town Board Chaplain	Reverend Horace H. Stoddard

By Town Clerk/Receiver of Taxes:

Deputy Town Clerks	Deborah K. Miller
	Karen Bachman
	Melissa Merritt

Deputy Receiver of Taxes	Karen Bachman
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By Highway Superintendent:

Deputy Highway Superintendent: Arthur J. Kerr

By Town Board:

Town Historian J. Kelsey Jones

AYES: Dewey, Gunderman, Roman Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

Deputy Supervisor Szerszen noted that the Town Board members had previously reviewed the Investment Policy and that there were no changes to be made.

Council Member Roman made a motion, Council Member Dewey seconded to accept the Invest Policy as is for the year 2008.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

Deputy Supervisor Szerszen noted that the Town Board members have also reviewed the Procurement Policy and that there were no changes to be made.

Council Member Gunderman made a motion, Council Member Roman seconded, to accept the Procurement Policy as is for the year 2008.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

RESOLUTION NO. 27-2008

DESIGNATING OFFICIAL DELEGATE AND ALTERNATE TO
THE 2008 ASSOCIATION OF TOWNS MEETING

Resolution by: Gunderman
Seconded by: Roman

RESOLVED, that Peter Rocchi be and he hereby is designated as the official delegate and Town Justice Joseph Holly be and he hereby is designated as the alternate delegate to the annual Association of Towns Meeting to be held in New York City on February 17-20, 2008, and the Town Clerk is directed to complete the Certificate of Designation.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

Motion was made by Council Member Roman, seconded by Council Member Gunderman to adjourn the meeting.

AYES: Dewey, Gunderman, Roman, Szerszen
NOES: None
ABSENT: Sheen
CARRIED.

The meeting was adjourned at 4:35 P.M. EST.

Respectfully submitted,

Carolyn A. Renko
Town Clerk